

**GREENBELT ALLIANCE OF DENTON COUNTY, INC.  
LAKE RAY ROBERTS EQUESTRIAN TRAIL ASSOCIATION**

\_\_\_\_EXPENSE or \_\_\_\_REIMBURSEMENT REQUEST (please X)

**Request Submitted by:**  
**Title/Position:**

**Grant/Location/Function/Event:**

**Store/Vendor Name and Address:**  
**Street Address:**  
**City, State, Zip:**

**Expenditures/Reimbursements to LRRETA members must be approved in advance by two of the following who will determine the expenditure assignment: Richard Rogers, Carol Nichols, Tim Beaty, Linda Moore, Margaret Rabbit, Michelle Ellis, Eileen Stecik and/or Tracy Matern. Verbal approval and assignment of accounting area indicated by initials below or on Google drive is permissible. Expenditure Requests to non LRRETA members only require one signature approval from the list above.**

**Approved by:** \_\_\_\_\_

| <u>Items Purchased</u> | <u>Quantity</u> | <u>Amount</u> |
|------------------------|-----------------|---------------|
| _____                  | _____           | _____         |
| _____                  | _____           | _____         |
| _____                  | _____           | _____         |

**TOTAL AMOUNT OF PURCHASE:**

\_\_\_\_\_  
**Requestor's Signature**

\_\_\_\_\_  
**Date**

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**To be completed by Treasurer or GBA President:**

**Date Paid:** \_\_\_\_\_

**TTPA Check No.:** \_\_\_\_\_